



Terms of Business for tenants (Terms of Biz)

§ 1 Contract use

Hereby the agency *Zeitraum Wohnkonzepte* is being authorised to mediate the rental of a lodging, respectively to give the proof of an opportunity to conclude a tenancy contract. If a written or verbal tenancy contract is being concluded the tenant does not have to pay any commission.

§ 2 Offers

This evidence, respectively the mediation of both parties may be achieved by us in any suitable manner, also by phone, fax or e-mail. Our evidences are personally specified for the customer and thus have to be treated confidentially and with best endeavour. Despite all diligence from our side we cannot take over liability for the correctness and completeness of the specifications made by the landlord. The conclusion of any tenancy agreement as a result of our activities (written or verbal) has to be indicated to us within 24 hours. The tenant also has to indicate us within 24 hours if a contract will be concluded as a result of our evidence to other conditions as offered by us or for another lodging of the proven contractual partner.

The customer also undertakes to inform us immediately, if he has rented other lodging without our assistance or if the mediation contract has become irrelevant for other reasons which have to be specified.

§ 3 Liability

The agency *Zeitraum Wohnkonzepte* cannot be made liable beyond the scope of their contractual duties. Specifically we are not liable for any damages which may result from the failure of concluding a planned tenancy agreement.

§ 4 Legal regulations

The rights and duties of the contracting parties are based on German law, as specified in "Wohnraumvermittlungsgesetz".

§ 5 Amendments

Subsequent complements or alterations are not valid unless agreed in writing.

§ 6 Privacy protection

The handling of the "personal data processing" is described in detail in our data [privacy statement](#) on our website under the category **Privacy Protection / Datenschutz**.

Zeitraum Wohnkonzepte is obliged to preserve your data at the end of the assignment for a certain period and will follow legal provisions. In case of a successful procurement of a tenancy agreement the transmitted personal data will be stored pursuant to §§ 238, 257 IV HGB / § 147 II AO for a period of 10 years. Should a conclusion of a tenancy not take place the data will be stored for a period of 6 months maximum.

§ 7 Place of jurisdiction

The place of jurisdiction is Berlin.

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