

## Mediation Order

for: ZEITRAUM WOHNKONZEPTE, Michael Burk IMMOBILIEN, Immanuelkirchstr. 8, D - 10405 Berlin

customer: family name, first name

residential address

invoice address ( if deviant )

address of the rental premises

( respectively of several rental premises )

phone / fax

mobile / cell phone / e-Mail

In case of a successful mediation the customer has to pay the following service charge to **Zeitraum Wohnkonzepte**:

period up to 1 month = 20% of the monthly all-inclusive rent incl. 19% MwSt.  
 period up to 2 months = 40% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 3 months = 60% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 4 months = 80% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 5 months = 100% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 6 months = 120% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 7 months = 140% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 8 months = 160% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 9 months = 180% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 10 months = 200% of one monthly all-inclusive rent incl. 19% MwSt.  
 period up to 11 months = 220% of one monthly all-inclusive rent incl. 19% MwSt.  
 period from 12 months = 240% of one monthly all-inclusive rent incl. 19% MwSt.

The **maximum service charge** comes up to **240%** of one monthly all-inclusive rent incl. 19% MwSt.

Yes, I have read the [terms of business](#) and acknowledge them.

Yes, I have read the **right of withdrawal** and acknowledge it.

Yes, I explicitly request **ZEITRAUM WOHNKONZEPTE** to begin immediately with the mediation of my flat. I am aware that I will lose my right of withdrawal after **ZEITRAUM WOHNKONZEPTE** will have mediated a conclusion of a tenancy.

Yes, I give my revocable consent to **ZEITRAUM WOHNKONZEPTE** to process my personal data in line with the legal conditions.

.....  
 city, date

.....  
 signature

## Instructions on the Right of withdrawal for consumer / customer

You have the right to withdraw from this contract within 14 days without giving any reason. The withdrawal period will expire after 14 days from the day of the conclusion of the contract.

To exercise the right of withdrawal, you must inform us (**Zeitraum Wohnkonzepte, Michael Burk Immobilien / Immanuelkirchstr. 8 / 10405 Berlin / Tel.: 0049(0)30/4416622 / Fax.: 0049(0)30/4416623 / E-Mail: info@zeit-raum.de**) of your decision to withdraw from this contract by an unequivocal statement (e.g. a letter sent by post, fax or e-mail). You may use the attached sample form of withdrawal, which is not compulsory however. To meet the withdrawal deadline, it is sufficient for you to send your notification concerning your exercise of the right of withdrawal before the withdrawal period has expired.

### Effects of withdrawal

If you withdraw from this contract, we shall reimburse to you all payments received from you, including the costs of delivery (with the exception of the supplementary costs resulting from your choice of a type of delivery other than the least expensive type of standard delivery offered by us), without undue delay and in any event not later than 14 days from the day on which we are informed about your decision to withdraw from this contract. We will carry out such reimbursement using the same means of payment as you used for the initial transaction, unless you have expressly agreed otherwise; in any event, you will not incur any fees as a result of such reimbursement.

If you requested to begin the performance of services during the withdrawal period, you shall pay us an amount which is in proportion to what has been provided until you have communicated us your withdrawal from this contract, in comparison with the full coverage of the contract.

end of instructions on withdrawal

### Declaration of consumer

**I explicitly request you to begin with your services before the end of the withdrawal deadline (§ 357 Abs. 8 BGB).**

yes  no

**By explicitly confirming you to begin with your services before the end of the withdrawal deadline I am aware that I will lose my Right of withdrawal after your full completion of the contract of brokerage (§ 356 Abs. 4 BGB).**

yes  no

\_\_\_\_\_  
city

\_\_\_\_\_  
date

\_\_\_\_\_  
signature: customer / consumer

## Sample form of withdrawal

( If you would like to withdraw from this order, please fill out this form and send it back to us )

To  
**Zeitraum Wohnkonzepte**  
**Michael Burk Immobilien**  
**Immanuelkirchstr. 8**  
**10405 Berlin**  
**Fax-Nr.: 030 4416623**  
**burk@zeit-raum.de**

Herewith I / we (\*) withdraw from the concluded contract regarding the following service:

service: mediation of a tenant

ordered on .....

name of customer(s) .....

address of customer(s) .....

.....  
Signature of customer(s)  
(only when notified on paper)

.....  
date

\_\_\_\_\_  
(\* ) delete inapplicable